



**Executive Cabinet Minutes**  
**Monday, April 20, 2026. 9:00 AM**  
**HCTF Conference Room 151**

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**Members:**

- Dr. Zahi Atallah absent
- Gail Raasakka or Dr. Katie Renville (Non-Voting Member)
- Hunter Berg
- Harrison Lucas
- Alex Herman
- Dr. Bernell Hirning

- Jenae Hunter (Non-Voting Member)
- Brenna Lordermann (Non-Voting Member)
- Megan Kasner - Absent
- Brittany Mayo
- John Mercer
- Keith Olson - Absent
- Deb Halvorson
- Jeff Larson

**Action Item**

- 1) Minutes' approval for April. 6
- 2) Agenda additions and approval
  - a. Alex motion to approve agenda and past meeting minutes. seconded by JJ.
    - i. Committee Approved

**Running Agenda**

- 1) Enrollment/Recruitment
  - a. Reviewed enrollment report (Attached)
- 2) Capital Project
  - a. Healthcare building May 7<sup>th</sup> and 8<sup>th</sup> events.
  - b. Signage is in the process of being completed before events.
- 3) Legislative Update
  - a. Discussed the funding formulas that are being created by the interim committee.
  - b. Dr. Hirning shared he has met with local legislators and shared what the requests will be for our legislative year.
- 4) Personnel/Job Posting Updates
  - a. Harrison reviewed and discussed the WSC Recruiting spreadsheet.
- 5) General Updates
  - a. Chiller update.
  - b. Press conference today for Minot and Valley City agreements.
  - c. Retirement in University System update.
  - d. SBHE will have 3 retreats between now and August.

**Agenda**

1. Summer Hours
  - a. Summer hours were discussed. Dr. Hirning will be sending out his annual email later this week.
  - b. Please update spreadsheet on your department's summer hours.

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2. Women's Club Flag Football Survey Results (Megan)
    - a. Discussed Survey result.
    - b. Consensus was to wait out a year and re-evaluate next year.
  3. Alcohol Permit Request
    - a. Casino Night April. 25<sup>th</sup> (Attached)
      - i. Hunter motion to approve alcohol permit. Seconded by Alex.
        1. Committee Approved.
  4. Policy 500 Section
    - a. 512.06 Student Driver and Use of State Fleet
  5. Policy 700 section
    - a. 703.11 Early Retirement
      - i. Policies tabled

#### **Department updates**

Departments shared updates with their departments.